

REQUEST LETTER FOR ADVANCE REMITTANCE

Towards Imports



Date

GSTN destination state name for corresponding transaction*:

Destination GSTN number for above mentioned state^:

*mandatory.
^optional provided GSTN details are submitted to bank.

To,

IDFC FIRST Bank Limited,
_____ Branch

We wish to import _____ (Description of Goods/Services) as part of our Raw Material/Capital Goods Requirements

*H. S. Code No. _____

We hereby request you to remit for the amount as per the details given below

*Amount to be Remitted Currency Amount

Amount in Words

*Remitter's Name

Import Export Code (IEC) No.

Address

*Country of Origin of Goods

*Country from which Goods are Consigned

*Mode of Shipment (Air, Sea post, Rail river, Transport port, etc.)

*Date of Shipment (if not known, approximate date)

*Beneficiary Name

Address

*Beneficiary's Bank Account No./IBAN No.

*Beneficiary's Bank Name

*Address

*Beneficiary Bank's SWIFT Code or Sort Code or ABA Routing No.

Beneficiary Bank's Correspondent Bank Details (Intermediary details are mandatory, if remittance value is more that USD 500,000/-)

Name

Swift Code or Sort Code or ABA Routing No.

Purpose of Remittance (the details to be mentioned in Swift msg. for beneficiary's information)

Foreign Bank Charges (select any one) To our Account To Beneficiary Account Share

We authorize you to debit our account for the amount of remittance:

EEFC Account No. Current Account No.

Cash Credit Account No.

We hereby request IDFC FIRST Bank Limited

To take the conversion rate on our behalf To utilize FX Contract already booked as detailed herewith

| FX Contract No. | Amount to be Utilised for this Remittance* |
|-----------------|--|
| | |
| | |
| | |

*Amount to be provided in case multiple forwards have been booked.

We authorize you to debit our account for charges

As per regulatory requirement, we shall undertake to provide the evidence of import within 3 months from the date of remittance and Details of evidence of import will be furnished within 15 days from the date of import.

Authorised Signatory
Company Stamp/Seal

DOCUMENTS ENCLOSED

- Proforma Invoice of the Supplier duly certified by the applicant and beneficiary or copy of PO signed by the applicant
- Original Bank Guarantee or Standby L/C (applicable in case of advance remittance above USD 200,000 or equivalent)
- If Bank Guarantee not submitted for advance above USD 200,000 equivalent, please provide declaration for same
- Original Import License (if applicable)
- Other document if any (please specify) _____

If remittance is to be made less than invoice value, details/reasons: _____

The goods imported by us are (please select any one):

- Not covered under prohibited or restricted list and are freely importable as per extant Foreign Trade Policy in force
- Restricted for import as per extant Foreign Trade Policy in force and original exchange control copy of the license issued by D.G.F.T. is enclosed. We confirm that the import licence against which the remittance is sought is valid and has not been cancelled

Particulars of Import Licence:

| Licence No. | Date of issue | Date of Expiry | Face Value of Licence | Amount to be endorsed |
|-------------|---------------|----------------|-----------------------|-----------------------|
| | | | | |

DECLARATION

I/ We declare that:

- The statements made by me/us on this form are true and that I/we have not applied for an authorization through any other bank
- I/We declare and also understand that the foreign exchange to be acquired by me/us pursuant to this application shall be used by me/us only for the purpose for which it is acquired and that the conditions subject to which the exchange is granted will be complied with.
- The invoice value of the goods which is declared on this form is the real value of the goods <imported/to be imported> into India.

DECLARATION-CUM UNDERTAKING

(Under Section 10 (5), Chapter III of the Foreign Exchange Management Act, 1999)

"I/We hereby declare that all Foreign Exchange transaction, as may be entrusted me/us to the IDFC FIRST Bank Limited from time to time, will be strict conformity with the provisions of the Foreign Exchange Management Act, 1999 ("the Act"). Further, we also declare that said transactions, as and when initiated, shall not involve and shall not be designed for the purpose of any contravention or evasion of the provisions of the Act or of any rule, regulation, notification, direction or order made under the Act. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm/company.

Place

Date
D D M M Y Y Y Y

Authorised Signatory
Company Stamp/Seal

BANK USE ONLY

Source GSTN _____ (IDFC FIRST Bank GSTN)

Source Location _____ IDFC FIRST Bank State Name & State Code