ASSET SERVICE REQUEST FORM

IDFC FIRST Bank

CUSTOMER REQUEST FORM

Loan Account No. ☐☐☐☐☐☐☐☐☐☐ Date ☐☐ ☐☐ ☐☐☐☐
D D M M Y Y Y Y

Customer Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Product: ☐ **Personal Loan** ☐ **Home Loan** ☐ **Business Loan** ☐ **Loan Against Property**

I/We hereby request/authorise to kindly provide the following for above captioned account:

TELL US ABOUT THE DOCUMENTS REQUIRED (TICK WHICHEVER IS REQUIRED)

Provisional Interest Statement ☐ Final Interest Statement ☐ FY ☐☐☐☐ to ☐☐☐☐	Statement of Account ☐	Balance Certificate ☐ Dated ☐☐ ☐☐ ☐☐☐☐ D D M M Y Y Y Y
Repayment Schedule ☐	Copy of Loan Agreement ☐	NOC/Duplicate NOC ☐
Copy of Property Documents ☐	List of Documents ☐	Foreclosure Letter ☐

TELL US ABOUT THE CHANGES/UPDATES YOU WOULD LIKE TO DO IN YOUR EXISTING LOAN

Swap of Repayment Instrument SI (Standing Instruction) to SI ☐ SI to NACH ☐ NACH to SI ☐ NACH to NACH ☐	**Switching Interest Rate** Floating to Fixed Rate ☐ Fixed to Floating Rate ☐
Re-Pricing of existing loan from _____% to _____%	**Product Conversion** My existing loan is _____ Please convert the same to _____
Part Prepayment EMI Change ☐ Tenure Change ☐ Amount (in Rs) ☐	**Foreclosure** Balance Transfer ☐ Own Funds ☐ Sale of Property ☐ Internal Balance Transfer ☐
Shift-In-EMI Due Date From _____to _____	**Charges** Rs. _____/- Cheque No.: _____ Bank Name: _____

Bearer Name	Bearer Signature

I hereby authorize and have no objection in the Bearer collecting the Account Summary Statement to the effect as mentioned above and also confirm the signature of the Bearer to be true & accurate. I the undersigned, have read, understood and agree to absolutely and unconditionally abide by and be bound by the Terms and Conditions displayed on website **www.idfcfirstbank.com** as revised from time to time by IDFC FIRST Bank Limited, in relation to all of my accounts, for present and future, maintained/opened/to be maintained/to be opened with IDFC FIRST Bank Limited.

_____
Signature of the Customer

FOR BANK USE ONLY

Service Request No. ☐

Employee ID ☐☐☐☐☐☐

Name of the Branch Official ☐

Sourcing Branch Code ☐

Signature of the Branch Official

CB-WB/254/01-2018/0

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